Data Protection

- **1.** S.G.P. Sushi Gourmet Portugal, Unipessoal Lda. (hereinafter Sushi Gourmet), headquartered at Avenida da República, nº 3000, Edifício Estoril Office, Office 4.05 (29), Alcoitão, 2649-517 Alcabideche and NIPC 513704302 is responsible for the processing of personal data.
- 2. If you do not wish to make an anonymous complaint, we inform you that your personal data that may be collected will be used to follow up and analyze the complaint made, based on legal obligations to which Sushi Gourmet is subject.
- **3.** All personal data collected under whistleblower management will be processed in compliance with the confidentiality guarantees provided for in the legislation applicable to the protection of whistleblowers (namely, Law No. 93/2021 of 20 December) and the protection of personal data (namely, Law No. 58/2019 of 8 August and the General Data Protection Regulation).
- **4.** If you do not wish to identify yourself, you can make the complaint anonymously by the means provided for this purpose, as long as you do not identify yourself when making the complaint.
- 5. The data collected will be kept for the same period of retention of complaints 5 (five) years –, after which they may be eliminated and/or anonymized, without prejudice to the need to retain them for a longer period, due to the pendency of judicial or administrative proceedings regarding the complaint.
- **6.** The personal data of the different parties involved in the whistleblowing process will be archived confidentially and securely, taking into account the technical and organisational security measures considered appropriate for this purpose, and their access will be limited to the team responsible for managing the reports. Without prejudice, they may be communicated to the competent authorities for the purpose of investigating the complaints. In addition to this communication, personal data (namely, identity) may also be disclosed to other entities when there is a legal obligation that so determines or by judicial decision.
- 7. You may exercise your rights provided for in the legislation (access, rectification, erasure, limitation, opposition, portability) by writing to the following email: dpo@hanagroup.eu without prejudice to the right to lodge a complaint with the competent supervisory authority (www.cnpd.pt). Notwithstanding, we warn that some of these rights may be limited depending on the need to protect the actors involved and in the prevention, investigation, detection or prosecution of criminal offences.
- **8.** Find out more about how your data will be processed through the *email* dpo@hanagroup.eu or through Sushi Gourmet's Whistleblowing Policy.